

Name of Organisation	Name of Programme	Brief outline of the Course	Type of Training	Target Learner Group	Duration	Funded	Max. number of Learners per session	Type of Assessment	If Accredited, Name of Awarding Body
Antel Consulting Ltd	We are management consultants who develop bespoke courses for our clients.	Examples of courses developed include Leadership & Management, Coaching & Mentoring, Supervision skills, Workload management skills, Survival skills for managers, Communication skills, Presentation skills, Project management, Interviewing skills, Personal Development Plans, Continuous Professional Development, Partnership working, Involving service users, Customer care skills.	To suit client needs but usually workshops where all learning styles are catered for.	Social Care and Health	Usually between ½ day and 1 week	No	Recommend up to 20	Can be arranged	Can be arranged

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Astha Limited	NVQ Health and Social Care Level 2,3,4, & Leadership	NVQ units are met and a portfolio developed which is created from theoretical and practical training observations as well as class room learning.	Classroom, Workshops, Direct observation, Homework and exams	19 years +	6-8 months	Yes if criteria is met.	20	Direct observations on the job and through developing a portfolio and initial testing.	OCR
	All Mandatory Training	All mandatory training required by organisations to function and meet the required regulations (Fire Safety, Moving and Handling, Restraining, First Aid, Health and Safety, Fire Marshall, etc.	Classroom and Workshops	Age 16+	One day + courses.	No	24	Workshop/class room learning	Various Accredited Training Organisations
	Other Tailored made training Courses	Tailor made to specified requirements. Epilepsy, administrating medication, Child Protection, Induction to Care etc.	Classroom and Workshop	16+	One day + courses	No	24	Workshop/class room learning	Various Accredited Training Organisations

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Barnardo's NVQ Centre	Business & Administration Level 2	This qualification is work oriented. Complete 5 units in total	One to One + Classroom	Is suitable for those who undertake administration related activities.	6 to 9 months	Yes	Ongoing	Observation plus written work and questions	OCR
	Business & Administration Level 3	This qualification is work oriented. Complete 6 units in total	One to One + Classroom	Is suitable for those who undertake administration related activities.	6 to 9 months	Yes partly	Ongoing	Observation plus written work and questions	OCR
	Learning & Development Level 3	Candidates must complete a total of eleven units. Seven are mandatory, four optional selected from two groups	One to One + Classroom	Is suitable for those who deliver and or develop learning and development programmes and those who support learners.	6 to 9 months	No	Ongoing	Observation plus written work and questions	OCR
	Learning & Development Level 4	Candidates must complete a total of twelve units. Seven are mandatory, five optional selected from two groups	One to One + Classroom	Is suitable for those involved in the delivery of learning programmes to individuals and groups who identify learning aims, needs and styles of individuals.	9 to 12 months	No	Ongoing	Observation plus written work and questions	OCR

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	A1 (Assessors Award)	Candidates complete this by developing plans for assessing competence with NVQ candidates. Judging evidence against NVQ criteria to make assessment decisions. Providing feedback and support to NVQ candidates on assessment decisions. Contributing to the internal quality assurance process within NVQ Centres.	One to One + Classroom	Suitable for those who assess NVQ candidates using a range of methods	9 to 12 months	No	Ongoing	Observation plus written work and questions	OCR
	V1 (Internal Verification Award)	Carrying out and evaluating internal NVQ assessment and quality assurance systems. Supporting NVQ assessors. Monitoring the quality of NVQ assessor performance. Meeting external quality assurance requirements.	One to One + Classroom	Suitable for those who internally verify the NVQ assessment process.	9 to 12 months	No	Ongoing	Observation plus written work and questions	OCR
	Management Level 3	Complete 7 units mandatory 4	One to One + Classroom	Suitable for first line managers.	6 to 9 months	Yes partly	Ongoing	Observation plus written work and questions	OCR

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	Management Level 4	Complete 8 Units mandatory 5	One to One + Classroom	Suitable for middle line management covering a varied range of responsibilities.	9 to 12 months	Yes partly	Ongoing	Observation plus written work and questions	OCR
	Management Level 5	Complete 7 Units mandatory 4	One to One + Classroom	Suitable for senior line management covering a varied range of responsibilities.	12 to 15 months	No	Ongoing	Observation plus written work and questions	OCR
	Team Leading Level 2	Complete 6 units 4 of which are mandatory	One to One + Classroom	Suitable for supervision and monitoring of colleagues and team members.	6 months	Yes	Ongoing	Observation plus written work and questions	OCR
	Certificate in Coaching Learners in the Workplace	Candidates must complete a total of four mandatory units.	One to One + Classroom	Suitable for those who support, review progress and advise individual learners by coaching in the workplace	6 months	No	Ongoing	Observation plus written work and questions	OCR
	Certificate in Mentoring in the Workplace	Candidates must complete a total of four mandatory units.	One to One + Classroom	Suitable for those who support, review progress and advise individual learners by mentoring in the workplace	6 months	No	Ongoing	Observation plus written work and questions	OCR

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	Customer Service Level 2	This award is primarily aimed at candidates who undertake a customer service role and recognise that employment in the customer service sector involves diverse range of functions, tasks and activities that are constantly developing and changing.	One to One + Classroom	Those who have the following particular customer service and admin roles. Working in a customer service environment and provide service to customers	6 to 9 months	Yes	Ongoing	Observation	OCR
	Health & Social Care Level 2	Complete 6 units 2 of which are mandatory	One to One + Classroom	All front line care staff working directly with clients	6 to 9 months	Yes	Ongoing	Observation plus written work and questions	CITY & GUILDS
	Health & Social Care Level 3 (Children & Young People)	Complete 8 units 4 of which are mandatory.	One to One + Classroom	All front line residential care staff working directly with clients and taking on extra responsibilities	6 to 9 months	Yes partly	Ongoing	Observation plus written work and questions	CITY & GUILDS
	Health & Social Care Level 4 (Children & Young People)	Complete 8 units 4 of which are mandatory	One to One + Classroom	Service Managers in all care settings providing direct social care.	9 to 12 months	No	Ongoing	Observation plus written work and questions	CITY & GUILDS
	Residential Managers Level 4	10 units in total.	One to One + Classroom	All managers working within residential sites	9 to 12 months	No	Ongoing	Observation plus written work and questions	CITY & GUILDS

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Computer Gym Uk Ltd	NVQ Administration Level 2	Business and Administration NVQs are aimed at staff working in administration across all occupations and sectors who carry out a range of administrative activities, require limited supervision and work with some autonomy. The flexible qualification structure enables optional units to be chosen which best suit individual job roles and responsibilities.	Work based Blended learning Workshop	Employed / Volunteers	4-6 months	YES also some second level	We can take up to 80 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL
	NVQ Administration Level 3	Business and Administration NVQs are aimed at staff working in administration across all occupations and sectors. The level 3 qualification is intended for individuals who have considerable administrative experience, work with a high level of autonomy & responsibility & contribute to the development and implementation of administrative services within the organisation.	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level however some funds required	We can take up to 80 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL

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	NVQ Advice & Guidance Support Level 2	The qualification is primarily aimed at candidates who operate and undertake support systems, processes and services. · Who have particular customer service and administrative job roles · Who are working in designated advice or guidance organisations · Whose role is to provide service to customers and support to practitioners	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level however some funds required	We can take up to 30 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL
	NVQ Advice and Guidance Level 3	The qualification is aimed at practitioners who work directly with clients, disseminating information, advice and some level of guidance. · Whose work includes clear guidelines in the practice of advice and guidance. · Who are working in designated advice and/or guidance organisations. · Whose role is to provide information that is often interpreted by others.	Work based Blended learning Workshop	Employed Or Volunteers	6-9 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 20 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL

	NVQ Advice and Guidance Level 4	The qualification is primarily aimed at experienced practitioners who work directly with clients, disseminating information, advice, guidance and formal advocacy. · Who have managerial or training responsibilities · Who are creators of information, advice and guidance within the service/practice · Who are dynamic in their dealings with organisations.	Work based Blended learning Workshop	Employed Or Volunteers	6-9 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 10 at one time. Usually 2 upwards per location	competence-based.	EDEXCEL
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	NVQ Contact Centre Operations Level 2	These NVQs are aimed at those in a range of business sectors who work in contact centres and deal with customers over the telephone on a daily basis. The qualifications are based on a unit value system, allowing units to be chosen that best match individual job roles and responsibilities.	Work based Blended learning Workshop	Employed Or Volunteers Charity help lines	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 20 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL
	NVQ Contact Centre Professional Level 3	These NVQs are intended for those responsible for the management and operations of facilities in a Contact Centre or Contact Centre department. Units have a specified Unit Value and for a full Level 3, candidates must achieve a minimum of 180 Unit Values, with two mandatory units and optional units to suit the job role.	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 10 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL

	NVQ Customer Service Level 2	These NVQs are aimed at individuals working in, or seeking to work in, a variety of customer service settings and who perform a range of functions, tasks and activities. These may include the hospitality industry, medical reception, front-of-house settings in business and banking, or non face-to-face areas such as call centres.	Work based Blended learning Workshop	Employed Or Volunteers Charity shops and Hospices	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 30 at one time. Usually 4 upwards per location	competence-based.	CITY & GUILDS
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	NVQ Customer Service Level 3	These NVQs are aimed at individuals who deliver and manage service and work without direct supervisions or on their own, such as in a commercial customer service environment. Candidates will be in a position to influence what happens at work and use organisation's rules and systems flexibly to deliver good service.	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 30 at one time. Usually 4 upwards per location	competence-based.	CITY & GUILDS
	NVQ Team Leading Level 2	This qualification is for individuals responsible for the work of others as they lead a team, those entering management, or who have the ability and opportunity to demonstrate management and leadership skills. To achieve a full award, candidates must complete six units, including four mandatory units and two optional units.	Work based Blended learning Workshop	Employed Or Volunteers With exception Charity Hospices	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 10 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL

	NVQ Management Level 3	The Management level 3 qualification is aimed at those responsible for the control of activities and work output of a team who have the ability and opportunity to demonstrate recognisable management and leadership skills. To achieve the full award, candidates must complete seven units, including four mandatory units and three optional units.	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 10 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL
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	NVQ Health & Social Care Level 2	This NVQ is a work-oriented qualification aimed at those who have current real work experience. This award is about direct care, where the focus is hands-on care, (doing things for clients) enablement care, and development and maintenance of the clients independence (supporting and enabling clients to do things for themselves).	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 40 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL
	NVQ Health & Social Care (Adults) Level 3	This qualification is intended for those involved in the delivery of physical, emotional or enabling care to clients/service users. It is aimed at those staff who have already attained the level 2 qualification and / or have a number of years experience in a senior or supervisory role.	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 30 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL

	NVQ Health & Social Care (Adults) Level 4	The qualification is about the management and delivery of physical, emotional or enabling care to clients/service users. The award is aimed at those staff working at a management level who have particular responsibility for the allocation of resources and the training and development of staff in the care sector.	Work based Blended learning Workshop	Employed Or Volunteers	6-9 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 20 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL
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	NVQ Leadership and Management for Care Services Level 4	This NVQ is aimed at leaders and managers of care services who: <ul style="list-style-type: none"> · Manage a diverse provision and workforce, develop good practice and continuous improvement · Manage provision which is healthy, safe, minimises risks and safeguards people · Promote collaborative, joint working and decision making · Manage strategy, policy, finances and operations 	Work based Blended learning Workshop	Employed Or Volunteers	9-12 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 10 at one time. Usually 2 upwards per location	competence-based.	EDEXCEL
	NVQ Support Services in Health Care Level 2	The NVQ is aimed at individuals working in health care settings, either in an NHS trust or the community. It is likely to be appropriate for those working as porters, laundry workers, housekeepers, transport workers, postal workers, catering assistants and administrators. Candidates will need to achieve four mandatory units and four optional units.	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 30 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL

	ITQ Level 1 - 3	The ITQ framework has 15 skill areas at 3 different levels, each with a specific value which combines to make a full-size competence-based ITQ at level 1- 3. The qualification is flexible, with content that can be adjusted and adapted to suit the workplace and individual roles and skills levels.	Work based Blended learning-learning	Employed Or Volunteers	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 30 at one time. Usually 4 upwards per location	competence-based.	E-SKILLS
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	NVQ Children's Care Learning & Development Level 2	The NVQ covers work with children from 0 to 16 and is aimed at individuals working, or seeking to work, in nurseries, schools, crèche facilities, children's centres or services, as childminders, nannies or team leaders. To achieve the full award six mandatory units and one optional unit must be completed.	Work based Blended learning Workshop	Employed Or Volunteers	4-6 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 20 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL
	NVQ Children's Care Learning & Development Level 3	The NVQ covers work with children from 0 to 16 and is aimed at individuals working, in face-to-face roles with children, young people (aged 0-16 years) and families, either supervising others or working unsupervised. To achieve the full award, five mandatory units and four optional units should be completed.	Work based Blended learning Workshop	Employed Or Volunteers	6 month to 7 months	YES also some second level qualifications however some funds required depends on personal situation	We can take up to 20 at one time. Usually 4 upwards per location	competence-based.	EDEXCEL

	Adult Literacy & Numeracy Entry Level 1-3	Adult Literacy• Speaking and Listening• Reading• Writing Adult Numeracy• Handling Data• Number• Measures, Shape and Space Each component, at each level, consists of one unit which is assessed by means of a unit test.							tests	EDEXCEL
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	Adult Literacy & Numeracy Level 1 / 2	Successful completion of the tests at Entry Level will allow the learners to progress to Level 1 and then to Level 2.						Adult Literacy & Adult Numeracy test.	EDEXCEL
	ESOL Entry Level 1-3	Candidates at Entry level are tested at for each of the core language skills of speaking and listening, reading and writing, at each sub-level, 1,2,3. They can achieve unit accreditation for each mode, or take a single mode qualification for Speaking and Listening.						Paper-based test or onscreen testing	EDEXCEL
	ESOL Level 1 / 2	Candidates at Level 1 and 2 are tested for each of the core language skills of speaking and listening, reading and writing with a separate test. They can achieve unit accreditation for each mode.						Paper-based test or onscreen testing	EDEXCEL

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JemCare Training & Consultancy Ltd	NVQ Health & Social Care Level 3	Workplace based course to assess competence of candidates doing health & social care work at a senior level	Workshops and individual one-to-one support from assessor	Senior workers/shift leaders/deputy managers	8 – 12 months	Partially	40	Portfolio/Internal	EDEXCEL
	NVQ Health & Social Care Level 2	Workplace based course to assess competence of candidates doing health & social care work at an operational level	Workshops and individual one-to-one support from assessor	Care assistants	4 – 8 months	Yes	40	Portfolio/Internal	EDEXCEL
	NVQ Children's Care Learning and Development (CCLD) Level 3	Workplace based course to assess competence of candidates working in a childcare setting at a senior level	Workshops and individual one-to-one support from assessor	Senior workers/Room leaders/ deputy managers	8 – 12 months	Partially	40	Portfolio/Internal	CITY & GUILDS
	NVQ CCLD Level 2	Workplace based course to assess competence of candidates working in a childcare setting at a an operational level	Workshops and individual one-to-one support from assessor	Nursery/ childcare assistants	4 – 8 months	Yes	40	Portfolio/Internal	CITY & GUILDS

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	NVQ Supporting Teaching and Learning in Schools (STL) Level 3	Workplace based course to assess competence of candidates working in a supporting role in schools at a senior level	Workshops and individual one-to-one support from assessor	Senior teaching assistants who work on own initiative	8 – 12 months	Partially	40	Portfolio/Internal	CITY & GUILDS
	NVQ STL Level 2	Workplace based course to assess competence of candidates working in a in a supporting role in schools	Workshops and individual one-to-one support from assessor	Teaching assistants/ lunchtime supervisors	4 – 8 months	Yes	40	Portfolio/Internal	CITY & GUILDS
	NVQ Youth Work Level 2	Workplace based course to assess competence of candidates in youth work settings	Workshops and individual one-to-one support from assessor	Part-time and full-time youth workers	4 – 8 months	Yes	40	Portfolio/Internal	CITY & GUILDS
	NVQ Support Services in Healthcare Level 2 (kitchen, cleaning, cooking)	Workplace based course to assess competence of candidates working in a in a supporting role in a healthcare setting	Workshops and individual one-to-one support from assessor	Cooks, cleaners, kitchen assistants	4 – 8 months	Yes	40	Portfolio/Internal	CITY & GUILDS
	First Aid	Workplace based workshop tackling the issue highlighted. Includes legislation, practical input and assessment	Workshop based	All staff	1-4 days	All of these can be funded	12	All of these non-accredited courses are assessed by a short multiple choice test at the end to prove knowledge. If accredited, longer	HSE

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	Food Hygiene	Workplace based workshop tackling the issue highlighted. Includes legislation, practical input and assessment	Workshop based	All staff	1-4 days	All of these can be funded	20	All of these non-accredited courses are assessed by a short multiple choice test at the end to prove knowledge. If accredited longer	CIEH
	Challenging Behaviour	Workplace based workshop tackling the issue highlighted. Includes legislation, practical input and assessment	Workshop based	All staff	1 day	All of these can be funded	20	All of these non-accredited courses are assessed by a short multiple choice test at the end to prove knowledge. If accredited longer	NONE
	Epilepsy awareness	Workplace based workshop tackling the issue highlighted. Includes legislation, practical input and assessment	Workshop based	All staff	1 day	All of these can be funded	20	All of these non-accredited courses are assessed by a short multiple choice test at the end to prove knowledge. If accredited longer	NONE
	Safer Moving and Handling	Workplace based workshop tackling the issue highlighted. Includes legislation, practical input and assessment	Workshop based	All staff	1-4 days	All of these can be funded	12	All of these non-accredited courses are assessed by a short multiple choice test at the end to prove knowledge. If accredited longer	CIEH
	Protection of Vulnerable Adults	Workplace based workshop tackling the issue highlighted. Includes legislation, practical input and assessment	Workshop based	All staff	1 day	All of these can be funded	20	All of these non-accredited courses are assessed by a short multiple choice test at the end to prove knowledge. If accredited longer	NONE
	Safe use and handling of medication	Workplace based workshop tackling the issue highlighted. Includes legislation, practical input and assessment	Workshop based	All staff	1 day	All of these can be funded	20	All of these non-accredited courses are assessed by a short multiple choice test at the end to prove knowledge. If accredited longer	NONE

	Child protection	Workplace based workshop tackling the issue highlighted. Includes legislation, practical input and assessment	Workshop based	All staff	1 day	All of these can be funded	20	All of these non-accredited courses are assessed by a short multiple choice test at the end to prove knowledge. If accredited longer	NONE
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London Training College UK	NVQ Level 2,3,4	NVQ in Health and social care	Work-based learning include some workshop at the college	Care and support workers	6- 18 months	No	50	Direct Observation, Work product, reflective accounts	OCR
	A1, V1	Assessor and Verifier course	Work-based learning include some workshop at the college	Assessor and verifiers	6-18 months	No	20	Direct Observation, Work product, reflective accounts	OCR
Make Change Consultancy Ltd	NVQ Health and Social Care level 2 Adults	Supporting the health and social care sector in delivering work based training to support the new carers starting to work in care. Assistance with work Placement support available	Blended learning dependent on the individual	19+	6-9months dependent on the individual	YES	Individually lead. Underpinning knowledge session 8 per class	Assessment method: APL, Observation Professional Discussion Work Products	EDEXCEL
	NVQ Health and Social Care Level 3 Adults/children and young people	Deputy Managers, Managers in the Care sector. This has replaced the RMA qualification You can also take options that relate to either children.	Blended Learning Individually lead in terms of gathering evidence	19+	9-12months	YES	Enrolment monthly Assessment Planning Individually lead Underpinning knowledge workshops 8 per session	Assessment method: APL, observations,PD, Work Product, Reflective Accounts	EDEXCEL
	NVQ Health and Social Care level 4 (Leadership and Management in Care Services	Deputy Managers, Managers in the Care sector. This has replaced the RMA qualification You can also take options that relate to either children.	Blended Learning Individually lead in terms of gathering evidence	19+	9-12months dependent on the individual	YES	4 per session Assessment planning individually lead	APL, Professional Discussions, Observations, Work Products, Witness Testimony	EDEXCEL

	NVQ Health and Social Care level 4 Adults or children and young people	Deputy or Managers working in the setting pertaining to children or Adults.	Blended learning Individually lead when gathering evidence	19+	9-12months	YES	4 per session Assessment planning individually lead	APL, Professional Discussions, Observations, Work Products, Witness Testimony	EDEXCEL
	NVQ CCLD Level 2 and 3 CWDC –standards covered. Need to enquire	Workforce working with children and young people (Nursery, youth centres, schools, etc) Level 2 – suitable for those new to the setting and starting to practice. Level 3 – suitable for those key working	Blended Learning Individually lead in terms of gathering evidence	19+	Level 2 6-12months Level 3 9-12 months	YES	8 Per session Assessment planning individually lead	APL, PD, Work Products Observations	EDEXCEL

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PSA		All aspects of personal safety training including lone working	Classroom, experiential learning	Front Line staff who meet the public	1 day	No	16		
	Conflict Management	Managing difficult people and situations, assertiveness and diffusion options	Classroom, experiential learning	Front Line staff who meet the public	1 Day	No	16		
	Managing Challenging Behaviour	Presented from different client group perspectives eg older people, learning disability	Classroom, experiential learning	Front Line staff who meet the public	1 Day	No	16		
	General Risk Assessment	Enables all staff to appreciate risk in a sensible way and carry out basic risk assessments to a basic standard	Classroom, experiential learning	Front Line staff who meet the public	1 Day	No	16		
	People based risk assessment	Specifically concerned with the more detailed risk assessment required in situations where people exhibit behaviours which engender risk, how to	Classroom, experiential learning	Front Line staff who meet the public	1 Day	No	16		
	Stress Awareness	All aspects of stress awareness training including life work balance etc	Classroom, experiential learning	Front Line staff who meet the public	1 day	No	16		
	Appropriate Adult	Aimed at those who provide a service to vulnerable adults or young who may be called upon to attend the police station	Classroom, experiential learning	Front Line staff who meet the public	1 Day	No	16		
	Handling Complaints Effectively	Providing staff with skill to deal with potential complainant to promote reconciliation	Classroom, experiential learning	Front Line staff who meet the public	1 Day	No	16		

	General Risk Assessment	Enables all staff to appreciate risk in a sensible way and carry out basic risk assessments to a basic standard	Classroom, experiential learning	Front Line staff who meet the public	1 Day	No	16		
	People based risk assessment	Specifically concerned with the more detailed risk assessment required in situations where people exhibit behaviours which engender risk, how to record and predict.	Classroom, experiential learning	Front Line staff who meet the public	1 Day	No	16		

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SAC International Ltd	Management Of Aggression & Violence In The Workplace	This programme is suitable for all frontline worker and covers personal safety to post incident.	Interactive classroom training.	All front line and lone workers	1 Day	No	20	Participant Evaluation	
Seltics Training & Consulting Solutions	Emotionally Intelligent Social Care Worker	Learn the five competences necessary to function as an effective team player, and social care professional so you can provide high quality social care service	Classroom	Social Care Practitioners	1 Day	No	14	End-of-course assessment - questionnaire	N/A
	Emotionally Intelligent Social Care Manager	Learn and improve your competence as an emotionally intelligent social care manager, capable of understanding, leading, and influencing people and team members	Classroom	Registered Managers, Deputy Managers, Senior Practitioners	1 Day	No	14	End-of-course assessment - questionnaire	N/A
	Team Leading Skills	Roles, functions & responsibilities for team leadership; authority & accountability; improving team working; identify strengths & areas for	Classroom	Aspiring Home Managers, Deputy Managers, Senior Practitioners	1 Day	No	14	End-of-course assessment - questionnaire	N/A
	Selection Interviewing Skills	Context and objectives of selection interviews; using job description & person specification to select applicants; legal & best practice issues; key skills.	Classroom	Registered Managers, Deputy Managers, Senior Practitioners	1 Day	No	14	Observation	N/A
	Appraising Staff	Context & role of appraisal feedback in performance management; structure of appraisal meeting; giving feedback; agreeing work objectives & motivating staff	Classroom		1 Day	No	14	Observation	N/A

Name of Organisation	Name of Programme	Brief outline of the Course	Type of Training	Target Learner Group	Duration	Funded	Max. number of Learners per session	Type of Assessment	If Accredited, Name of Awarding Body
Steve Allison Associates Ltd	Unit A1 Assessor Qualification	High quality and cost effective training and assessment leading to the national assessors qualification	Mixture of workshop and work based learning	Senior carers, supervisors, managers	3 to 9 months	£500 per employer	N/A	Mixed	CITY & GUILDS
	Unit V1 Internal Verifier Qualification	High quality and cost effective training and assessment leading to the national internal verifier award	Mixture of workshop and work based learning	Current NVQ assessors	3 to 9 months	£500 per employer	N/A	Mixed	CITY & GUILDS
	Leadership & Management In Care NVQ 4	Monthly workshops to develop management competence combined with regular and flexible expert assessment at work	Mixture of workshop and work based learning	Care managers and deputy managers	3 to 12 months	60% funding available	N/A	Mixed	CITY & GUILDS
	Health and Social Care NVQ 4	Monthly workshops to develop management competence combined with regular and flexible expert assessment at work	Mixture of workshop and work based learning	Care managers and deputy managers	3 to 12 months	60% funding available	N/A	Mixed	CITY & GUILDS
	Leadership and Management NVQ 2, 3, 4, 5	Monthly workshops to develop management competence combined with regular and flexible expert assessment at work	Mixture of workshop and work based learning	Care managers, deputy managers, supervisors and team leaders	3 to 12 months	100% funded L 2 and 3, 60% funding available for L4 and 5	N/A	Mixed	ILM
	Business Administration NVQ Levels 2, 3, 4	Monthly workshops to develop job competence combined with regular and flexible expert assessment at work	Mixture of workshop and work based learning	Care staff with administrative duties	3 to 12 months	100% funded levels 2 and 3	N/A	Mixed	CITY & GUILDS
	Customer Service NVQ Levels 2, 3, 4	Monthly workshops to develop job competence combined with regular and flexible expert assessment at work	Mixture of workshop and work based learning	All care staff	3 to 12 months	100% funded levels 2 and 3	N/A	Mixed	CITY & GUILDS

	Short courses for managers and supervisors	A selection of one day workshops focusing on generic management skills such as time management, managing change, managing poor performance etc	Workshop	Care managers and supervisors	1 day per workshop	N/A	N/A	N/A	N/A
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